



# SAINT FRANCES CABRINI PARISH

1025 South 7th Avenue; West Bend, WI 53095

262-338-2366

[saintfrancescabrini.com](http://saintfrancescabrini.com)

## **NOW HIRING: FULL-TIME DIRECTOR OF LITURGY AND MUSIC**

Saint Frances Cabrini Parish in West Bend, Wisconsin is seeking a full-time (40 hours a week) Director of Liturgy and Music.

This Director of Liturgy and Music works with the pastor to support and foster parish worship that is prayerful, beautiful, and engaging in accord with the Church's liturgical tradition. Primary duties include the selection and preparation of music for weekend and Holy Day Masses, providing musical support and coordination for funerals and weddings, and helping to support a vibrant liturgical culture in the parish as a whole. These same duties also include actively working to support and recruit musicians, cantors, and choir members for worship, along with other key liturgical support ministries. The Director of Liturgy and Music works with the pastor and parish staff to help form the liturgical culture of the parish in the knowledge and engagement of the depth and breadth of the Catholic liturgical tradition. This person helps to organize and maintain the sacred character and appearance of the worship space.

Saint Frances Cabrini parish is excited to be nearing the completion of a new Eucharistic Adoration chapel, and to be embarking soon upon a renovation of the worship space. We are blessed with devoted and dedicated volunteers who currently assist in many key areas of our parish liturgical life. We are seeking to grow our group of cantors and choirs, and to elevate our level of engagement with the music and prayers of the Mass. We are expanding this position to full-time from its current part-time status.

There is office administrative support available for this position. There is an existing musician with many years of experience accompanying liturgical choirs who is eager to work under the leadership of this director position. There are also existing staff and ministers who are directly responsible for the musical support and choirs associated with the parish school liturgies; these people work as a team with the Director of Liturgy and Music in order to provide a consistent liturgical culture across all areas of parish life.

### **Qualifications**

Some type of formal degree in Catholic liturgical theology and/or sacred music is necessary for this position. Applicant must be proficient in liturgical musical support with the piano, or organ, or both, and should also be an experienced cantor. Applicant should have some prior experience working with choirs and cantors in a liturgical setting. Strong written and verbal communication skills, organizational skills, and interpersonal skills required. Applicant must be a Catholic in full communion with the Church.

Position is full time 40 hours a week.

### **Compensation**

Salary is commensurate with experience; full benefits including health insurance and pension are available.

### **Start Date:**

Flexible; preferably summer of 2023.

### **To Apply:**

Please send your completed application electronically to: [jobs@wbparishes.org](mailto:jobs@wbparishes.org).

*Know that the staff and parish community are praying for you in your discernment and search process.*

**KNOW HIM. LOVE HIM. SERVE HIM.**

**SAINT FRANCES CABRINI SCHOOL**

262-334-7142

[school.saintfrancescabrini.com](http://school.saintfrancescabrini.com)

**LITTLE SAINTS EARLY LEARNING CENTER**

262-384-3210

[school.saintfrancescabrini/little-saints](http://school.saintfrancescabrini/little-saints)